

| ISLE OF ANGLESEY COUNTY COUNCIL | |
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| Report to: | The Executive |
| Date: | 19 May 2014 |
| Subject: | The Executive's Forward Work Programme |
| Portfolio Holder(s): | Cllr Ieuan Williams |
| Head of Service: | Lynn Ball Head of Function – Council Business / Monitoring Officer |
| Report Author: Tel: E-mail: | Huw Jones, Interim Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk |
| Local Members: | Not applicable |

| A –Recommendation/s and reason/s |
|---|
| <p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers June 2014 – January 2015;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p> |

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements .

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

| E – Who did you consult? | | What did they say? |
|---------------------------------|---|--|
| 1 | Chief Executive / Strategic Leadership Team (SLT) (mandatory) | The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Corporate Directors and Heads of Services for updates. |
| 2 | Finance / Section 151 (mandatory) | |
| 3 | Legal / Monitoring Officer (mandatory) | |
| 5 | Human Resources (HR) | |
| 6 | Property | |
| 7 | Information Communication Technology (ICT) | |
| 8 | Scrutiny | |
| 9 | Local Members | Not applicable. |
| 10 | Any external bodies / other/s | Not applicable. |

| F – Risks and any mitigation (if relevant) | |
|---|---------------------------|
| 1 | Economic |
| 2 | Anti-poverty |
| 3 | Crime and Disorder |
| 4 | Environmental |
| 5 | Equalities |
| 6 | Outcome Agreements |
| 7 | Other |
| FF - Appendices: | |
| The Executive's Forward Work Programme: June 2014 – January 2015. | |

| G - Background papers (please contact the author of the Report for any further information): |
|---|
| Previous forward work programmes. |

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: June 2014 – January 2015

Updated: 2 May 2014



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **June 2014 – January 2015** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: June 2014 – January 2015

Updated: 2 May 2014

| Subject and * Category (Strategic / Operational / For information) | Why the decision is sought from the Executive | Lead Department | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Date to Scrutiny | Date to Executive | Date to Full Council |
|--|--|------------------------|--|---------------------------------------|----------------------|-------------------------|
| 1 The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 9 June 2014 | |
| 2 Welsh Language Scheme Monitoring Report Category: Operational | To ratify the annual report for submission to the Welsh Language Commissioner. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 9 June 2014 | |
| 3 Policy on Council Tax Reduction Scheme for Pensioners Category: Strategic | Approval of policy. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | | 9 June 2014 | |
| 4 2013/14 Revenue and Capital Budget Monitoring Report – Quarter 4 Category: Strategic | Quarterly financial monitoring report. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | | 9 June 2014 | |
| 5 Constitutional Changes – Remote Attendance Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 9 June 2014 | TBC |

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| 6 | Local Housing Strategy 2014-2019 – draft Category: Strategic | To approve the strategic direction prior to consultation. | Community | Shan L Williams Head of Housing Services Cllr Kenneth P Hughes | | 9 June 2014 | |
| 7 | Llawr y Dref – options for the future Category: Operational and Strategic | To approve the strategic direction prior to consultation with tenants. | Community | Shan L Williams Head of Housing Services Cllr Kenneth P Hughes | | 9 June 2014 | |
| 8 | Affordable Housing Category: Strategic | For information, as requested by the Finance Portfolio Holder (as per Executive minutes - 21.10.13). | Community | Shan L Williams Head of Housing Cllr Kenneth P Hughes | Date to be confirmed. | 9 June 2014 | |
| 9 | HRA Subsidy Reform Category: Strategic | Changes and impact of the Housing Revenue Account subsidy system in Wales. | Community | Shan L Williams Head of Housing Cllr Kenneth P Hughes | | 9 June 2014 | |
| 10 | Community / Home Care Service Provision Category: Strategic | To approve the strategic direction. | Community | Gwen Carrington Director of Community Cllr Kenneth P Hughes | 13 May 2014 | 9 June 2014 | |
| 11 | Joint Highways Promotion Agreement with Horizon Nuclear Power Category: Strategic | Approval to proceed with improvements to the A5025. | Sustainable Development | Dewi Williams Head of Environment and Technical Cllr Richard Dew | | 9 June 2014 | |

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| 12 | Planning Performance Agreement Charter Category: Strategic | Approval. | Sustainable Development | Gwyndaf Jones Chief Planning Officer Cllr J Arwel Roberts | | 9 June 2014 | |
| 13 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 14 July 2014 | |
| 14 | Smarter Working Project Category: Strategic | Approval of full business case. | Deputy Chief Executive | Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | 1 July 2014 | 14 July 2014 | |
| 15 | Customer Service Excellence Project Category: Strategic | Approval of full business case. | Deputy Chief Executive | Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | 1 July 2014 | 14 July 2014 | |
| 16 | 2015/16 Budget Category: Strategic | Initial discussion paper. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | 1 July 2014 | 14 July 2014 | |
| 17 | Constitutional Changes – Terms of Reference of the Appeals Committee Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of function – Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 14 July 2014 | TBC |

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|----|--|---|------------------------------|--|---------------------------------------|----------------------|---|
| 18 | Constitutional Changes – Family Absence Regulations Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 14 July 2014 | TBC |
| 19 | Constitutional Changes – Contract Procedure Rules Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of function – Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 14 July 2014 | TBC |
| 20 | Standing Orders – Chief Executive Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 14 July 2014 | |
| 21 | Annual Report of the Director of Social Services Category: Strategic | Approval. | Community | Gwen Carrington Director of Community Cllr Kenneth P Hughes | 1 July 2014 | 14 July 2014 | |
| 22 | New Nuclear Build Supplementary Planning Guidance Category: Strategic | Approval of SPG for submission to Full Council for endorsement. | Sustainable Development | Arthur Owen Director of Sustainable Development Cllr J Arwel Roberts | | 14 July 2014 | July 2014 – date to be confirmed. |

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| 23 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 8 September 2014 | |
| 24 | Corporate Scorecard – Quarter 1, 2014/15 Category: Strategic | Quarterly performance monitoring report. | Deputy Chief Executive Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | 1 September 2014 | 8 September 2014 | |
| 25 | 2014/15 Revenue and Capital Budget Monitoring Report – Quarter 1 Category: Strategic | Quarterly financial monitoring report. | Deputy Chief Executive Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | 1 September 2014 | 8 September 2014 | |
| 26 | Môn/Gwynedd Building Control Integration Category: Operational | Support the proposed joint working arrangements. | Sustainable Development Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts | July 2014 – to be confirmed. | 8 September 2014 | |
| 27 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 20 October 2014 | |

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| 28 | 2015/16 Budget Category: Strategic | To begin dialogue on the Executive's intentions. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | | 20 October 2014 | |
| 29 | Deposit Local Development Plan Category: Strategic | For comment / support before submission to the Joint Planning Policy Committee. | Sustainable Development | Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts | | 20 October 2014 | |
| 30 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 3 November 2014 | |
| 31 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 1 December 2014 | |
| 32 | Corporate Scorecard – Quarter 2, 2014/15 Category: Strategic | Quarterly performance monitoring report. | Deputy Chief Executive | Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | 24 November 2014 | 1 December 2014 | |

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| 33 | 2014/15 Revenue and Capital Budget Monitoring Report – Quarter 2 Category: Strategic | Quarterly financial monitoring report. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | 24 November 2014 | 1 December 2014 | |
| 34 | 2014/15 Council Tax Base Category: Strategic | Calculation and setting of the Council Tax Base for the Isle of Anglesey County Council and the Town and Community Councils. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | | 1 December 2014 | |
| 35 | County Council's Response to Horizon Nuclear Power's Pre-Application Category: Strategic | Approval of response. | Sustainable Development | Arthur Owen Director of Sustainable Development Cllr J Arwel Roberts | | 1 December 2014 | |
| | | | | | | | |
| 36 | 2015/16 Budget Category: Strategic | To finalise the Executive's initial draft budget proposals for consultation. | Deputy Chief Executive | Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones | | 15 December 2014 | |
| | | | | | | | |
| 37 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 12 January 2015 | |

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| <i>February 2015 onwards</i> | | | | | | |
| 38 | <i>Common Allocations Policy</i> <i>Category: Strategic</i> | <i>Adoption of new Common Allocations Policy.</i> | <i>Community</i> | <i>Shan L Williams Head of Housing</i> <i>Cllr Kenneth P Hughes</i> | | <i>16 March 2015</i> |

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